



HEMP LAND
Dublin

1. RETAIL STORE MANAGER

2. ASSISTANT STORE MANAGER

JOB DESCRIPTION

Job Title: RETAIL STORE MANAGER & ASSISTANT STORE MANAGER
Location: DUBLIN

Hempland Ireland will operate 5 new stores in Dublin retailing Hemp and CBD related food supplements.

OVERALL PURPOSE:

Responsible for the presentation, maintenance of the store and sale of all merchandise. Opening up and closing the store when required.

DUTIES.

- To ensure that a high standard of service to customers is delivered at all times, and to be efficient and courteous at all times.
- To maintain a high standard of display in the store
- To ensure the shelves are appropriately stocked with merchandise, and to ensure that merchandise is displayed in accordance with Hempland policy
- To ensure that stock is in good, saleable condition, and that the shop and stock room are kept clean and tidy at all times.
- To prepare and package orders to be collected by courier

- To operate the till and to handle cash in strict compliance with company policy, and to record all transactions correctly on the cash register.
- To assist with balancing cash register and credit card machine as required.
- To record all stock movements and to receive, check, log and store the delivery of stock where required.
- To be vigilant in regards to security and report any security related instances immediately to the relevant person.
- To comply with all requirements of the Health & Safety.
- To take responsibility for the opening and closing the premises and ensuring the security of the premises and stock.
- To work in accordance and comply with all Hemp land Policies and Procedures.
- To participate in staff training as required.
- To participate in the training of voluntary staff where requested, so as to ensure the efficient running of the shop.
- To work alongside service users and support them in their role and to share skills and knowledge with them.
- To contribute to good team work in sharing knowledge and skills and supporting colleagues and service users to ensure that the Store runs efficiently and effectively.

The above job description is not intended to be a comprehensive list of duties and responsibilities and consequently the post holder may be required to perform other duties as appropriate to the post which may be assigned to him/her from time to time and to contribute to the development of the role when in post. This job description may change in line with the changing needs and objectives of Hemp land.

-6 day week period - Hours TBC

-Salary - Negotiable

-Free car parking*

-Staff discounts

APPLY TO EMAIL: support@hempland.ie or see www.hempland.ie/job-vacancies/